

COURSE SYLLABUS and SCHEDULE

**Metropolitan Regional Planning
Fall 2017**

**Instructor:
Michael Ontko**

Required Texts:

ICMA, The Practice of Local Government Planning Fourth Edition (Recommended for students with planning career intentions)
The City Shaped, Kostov 1991 (Required)

Grades:

There are three sectional exams and a final exam each worth 90 points. If you do not take all three scheduled exams you must take the final exam. If you took all three sectional exams you may take the final and your lowest score of the four exams will be dropped. You must have three exams to receive a passing grade. There are no make-up exams. A grade of incomplete may be assigned only if requested in writing before the end of the semester. You must cite your explanation for missing two exams and provide documentation. If you receive a failing grade on the first or second exam you should schedule a conference with me.

Grade Points	A	94 - 100
	A-	90 - 93
	B+	87 - 89
	B	84 - 86
	B-	80 - 83
	C+	77 - 79
	C	74 - 76
	C-	70 - 73
	D+	67 - 69
	D	64 - 66
	D-	60 - 63

A "P" is based on the minimum grade of 60.

Your grade will be calculated as follows:

Test 1 + Test 2 + Test 3 + extra Credit /3

Testing:

Tests will be carefully monitored to insure academic honesty. Dishonesty will result in a failing grade the appropriate academic discipline.

Students authorized to receive extra exam time must inform me prior to the exam.

Mini-Assignments

There will be occasional mini-assignments probably 2) where students will acquire information and report on very specific topics. The purpose is to expose you to materials that are related to the planning discipline. A (+) or (-) will be issued on completion or non-completion respectively. Every student must complete the mini-assignments or receive an incomplete.

Extra Credit Paper or Presentation:

If you are having some difficulty with the course see me for a opportunity to acquire up to 20 extra points by preparing a 7 to 10 page paper or 7- 10 minute presentation on a subject related to the course material. The topic must be approved in advance.

Attendance and Participation

This course is more discussion oriented than most courses. You are expected to attend all classes. Roll will be taken by sign-in . If you are frequently absent or leave before the end of class without an acceptable excuse, you will be identified with an unreliable attendance record. Final grade reductions will begin with 4 unexcused absences. (2 point reduction for each additional unexcused absence: 12 or more may result in an automatic F).

Excused absences require a form of official documentation on official letterhead from a doctor, judge or other appropriate official. There are no exceptions.

The quality of your class participation may result in an upward adjustment in your grade. An excellent attendance will also have a positive impact on your grade. .

Please Note: **Class lectures will include substantial information not included in the text.** Test questions will include information from the text, lectures and other sources.

Pass/No Credit:

As required by university regulations, you may receive a pass no credit grade if you submit a written request no later than the end of Drop/Add . The pass/no credit is non-revocable. Please check with your academic advisor to determine if this option is acceptable to your program.

Cell Phones, Pagers and Electronic Equipment:

Electronic equipment will remain off during class except for police, firefighters, medical and EMS personnel who are on call. Individuals with an emergency family situation may also leave communications equipment on with permission. Emergency communications should be completed in the hall. Otherwise, confine all your calls to break times.

Taping without permission is not allowed. If you have a certified learning disability, I will permit taping. Otherwise, do not tape in class.

No cell phones out.

No ear buds in.

No private conversations.

No internet surfing Except as requested by the professor.

VIOLATORS WILL BE ASKED TO LEAVE FOR THE REMAINDER OF THE CLASS.

Contacting the Instructor:**Office Hours:**

I do not have specific office hours. However I am in the department before and after each class for consultation.

Department Office: You can leave a message with the Geography Planning and Environment Department secretary (Laura Ruthig) or on the department voice mail at (856) 256-4811.

Appointments:

If you need a special appointment to discuss a class matter, make an appointment before or after class or by E-mail..

Mailbox:

You can leave a message for me in my mailbox at the Department .

Subject Matter:

Grades will not be discussed by phone or E-mail. All grade discussion will be by appointment. Final Grades will be available at: <http://www.rowan.edu/web> (Student Banner Self -Service).

Metropolitan Regional Planning Fall 2017

CLASS DATES

TOPICS

PHASE 1: PLANNING HISTORY AND BASICS

September 5	General Overview (ICMA Ch.1-4) Introduction to the City in History - Kostov, Introduction Selection of Regional Planning Organizations - Mandatory Presentation.
September 7	Organic Pattern - Kostov Ch. 1
September 12	The Grid - Kostov Ch. 2
September 14	The City as Diagram - Kostov Ch. 3
September 19	The Grand Manner - Kostov Ch. 4
September 24	The Urban Skyline - Kostov Ch. 5 Phase 1 Exam Review
September 26	PHASE 1 Exam Review(continued) and Exam 1 (ICMA 1,4, Kostov 1-5 and lectures)

PHASE 2: FUNCTIONAL PLANNING

September 28	Return Phase 1 Exam 1 Regional Planning Organization Presentations. Extra Credit Paper Intentions
October 3	Planning Work Program Regional Planning Organization Presentations (continued) Extra Credit Paper Topics
October 5	Planning Information Sources Projections Forecasts and Targets
October 10	Planning Rules and Regulations Selection of professional Organizations Presentations
October 12	Land Use Planning Overview ICMA - ch. 5 Extra Credit Paper Outlines
October 17	Systems Planning: Water Resources Planning ICMA - ch. 7
October 19	Systems Planning: Transportation Planning Overview - ch. 7
October 24	Environmental Planning: ICMA - ch. 3
October 26	Phase 2 Exam Review
October 31	Phase 2 Exam Review continued and Exam 2 (ICMA 3,5,7 and

lectures)

PHASE 3: PLAN IMPLEMENTATION STRATEGIES AND GROWTH MANAGEMENT

November 2	Growth Management
November 7	Committee Structures and Decision Making
November 9	Public Participation Professional Organizations Presentations
November 14	Financial and Political Planning Issues Professional Organizations Presentations (Continued)
November 16	Planning Ethics - ICMA ch. 8
November 21	Plan Implementation - ICMA ch. 6
November 23-25	Thanksgiving (No Class)
November 28	Organizational Dynamics
November 30	The Future of Regional Planning
December 5	Phase 3 Exam Review Extra Credit Papers Due
December 7	Phase 3 Exam review continued and Phase 3 Exam (ICMA ch. 6,8 and lectures)
December 12	Return Phase 3 Exam and Final Exam Review (for those taking final)
December 14-20	Final Exam Week - Final Exam (Date and Time to be announced)